

**PAHRUMP EVENTS ADVISORY BOARD
BOB RUUD CENTER, ROOM B
MONDAY – 3:00 P.M.**

January 19, 2015

AGENDA

MISSION STATEMENT: The mission of the Pahrump Events Advisory Board is to define, educate and assist community events that promote Tourism, Economic Development and create culture, arts and recreational opportunities in the Town of Pahrump.

- 1. Call to Order and Pledge of Allegiance.**
 - 2. Roll Call.**
 - 3. Discussion and Possible Decision:** Regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)
 - 4. Public Comment:** Action may not be taken on matters considered during this period until specifically included on an agenda as an action item – NRS241.020(2)©(3). (Non-Action Item)
 - 5. Announcements** (Non-Action Item)
 - 6. Discussion and Possible Action:** Per By-Laws Section V, Paragraph A: Officers of the PEAB shall be elected in January of each year. Said Officers shall be the Chairman, Vice-Chairman, and Secretary. (For Possible Action)
 - 7. Discussion and Possible Action:** Per By-Laws Section III, Paragraphs F, G, & H, regarding attendance at meetings of PEAB. Review of all members' attendance during 2014 and possible action to comply with By-Laws. (For Possible Action)
 - 8. Discussion and Possible Action:** Per By-Laws Section III, Paragraph A: The number of active board members shall be not less than five (05) or more than seven (07) with two (02) alternates. Discussion to determine if the current membership roster needs to have a designated alternate. (For Possible Action)
 - 9. Discussion and Possible Action:** Review of "Post-Grant Evaluations" submitted since the last PEAB meeting. The evaluation form must be completed and submitted along with the request for reimbursement with-in 30 days of the end of the event. Failure to complete/submit the grant evaluation form will result in denial of the reimbursement and will automatically disqualify the grant recipient from all future grant requests. After review and approval of the evaluation form the PEAB will submit the request for reimbursement to the Town Office for payment. (For Possible Action)
 - 10. Discussion and Possible Action:** Regarding drafting guidelines and procedures that would fulfill Town and County requirements for holding/planning events within the Town of Pahrump. This would be a one-stop type planning guide to help fast-track the process for event coordinators and sponsors. (For Possible Action)
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11. Discussion and Possible Decision: Consent agenda items.

- A. Approval of minutes for July 21, 2014 PEAB meeting.
- B. Approval of minutes for September 15, 2014 meeting.
- C. Approval of minutes for October 20, 2014 meeting.
- D. Approval of minutes for November 17, 2014 meeting.

12. Future Meetings/Workshops: Date, Time and Location (Non-Action Item)

Next PEAB meetings to be:

February 16, 2015 @ 3:00pm to be held at the Bob Ruud Center, Room B.

March 16, 2015 @ 3:00pm to be held at the Bob Ruud Center, Room B.

April 20, 2015 @ 3:00pm to be held at the Bob Ruud Center, Room B.

13. Public Comment: Action may not be taken on matters considered during this period until specifically included on an agenda as an action item – NRS241.020(2)(c)(3). (Non-Action Item)

14. Board Member's Comments (Non-Action Item)

15. Adjournment

A quorum of Town Board members may be present at any Advisory Board meeting but they will not take any formal action.

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Any member of the public, who wishes to speak during public comment or on an agenda item, at the appropriate time, will be limited to three (3) minutes.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-7275017 prior to the meeting. Assisted listening devices are available at Town Board meetings upon request.

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations: PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, and CHAMBER OF COMMERCE.
