



**MINUTES OF THE NORTHERN NYE COUNTY HOSPITAL DISTRICT  
BOARD OF TRUSTEES  
101 Radar Road, Tonopah, NV 89049  
Regular Meeting  
January 16, 2020 6:00pm**

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**January 16, 2020**

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Chairman Greber called the meeting to order at 6:01 p.m.

Present:

Chairman: Karmin Greber

Vice Chair: Emily Hendrickson

Secretary / Treasurer: Justin Zimmerman

Trustee: Don Kaminski

Present via videoconference: Kevin Romero, VP REMSA

Marcus Hirt, Chief Nursing Officer REMSA

Present via teleconference: Tom Vallas, NNCHD Legal Counsel

**Item #1, Pledge of Allegiance.**

Led by Secretary/ Treasurer Zimmerman.

**Item #2, Approval of the Agenda for January 16, 2020 (Non-action Item)**

Secretary / Treasurer Zimmerman

Item number five is the only one that needs to be removed.

Chairman Greber

We have not heard from Tim, for tonight. We have on the line our legal counsel, Tom Vallas. We have digitally, REMSA. Is that all we have? Tim has the option to call in tonight so if somebody joins or if he contacts Tiffany, we might have him join as well.

**Item #3, GENERAL PUBLIC COMMENT (Three-minute time limit per person.) Action will not be taken on the matters considered during this period until specifically included on an agenda as an action item (first).**

None.

**Item #4, Announcements (first)**

None.

**Item #5, For Possible Action – Emergency Items**

Removed from the agenda.

**Item #6, Trustees'/Liaison Comments (This item limited to topics/issues proposed for future workshops/agendas)**

Secretary / Treasurer Zimmerman

I was contacted by Bob from Bob and Bob janitorial, we approved their contract recently. They want a change in scope. The contract that we approved has daily duties and they want to provide services on a bi weekly basis. Renown has agreed to that. So I'm working on that and we'll have some sort of an amendment in February.

Chairman Greber

I have a couple of comments. We had two tabled items from last meeting that did not appear on this agenda, just due to an administrative oversight. One of them was regarding the lease agreement for CNRC. That's been open to the trustees for input and then any inputs were incorporated and sent on to legal. So it's currently with legal for review and we'll have that to go over it in detail at our next regular meeting. Also, Tim had an initiative he was working together that was secondary to the CHIP workshops. That was also tabled and of course he's not here but that didn't appear on the agenda. So we will carry that over to the next meeting.

**GENERAL BUSINESS**

**Item #7, No Action – Presentation by Renown Health of their November 2019 reconciliation package and reports pursuant to the professional services agreement entered into on December 20<sup>th</sup>, 2017.**

Jessica Thompson

Jessica Thompson here representing Renown Medical Group for Tonopah. Sorry I haven't made the meetings. Last couple months, I had prior commitments that took me out of town during those dates. Just a brief report on our clinic. Things are running status quo. We haven't had any issues, no real changes, still seeing patients on a daily basis. Our schedules have been pretty full recently with the weather and the colds and everybody's getting in after Christmas because everybody shared their germs. Our numbers for December were down a slight bit. I compared them to last year and they're pretty comparable. During the holiday season, they do seem to decline a little bit and our numbers are picking back up for January. Other than that we have no changes with our clinic unless you guys have questions for me.

Chairman Greber

Thank you, Jessica.

**Item #8, No Action – Presentation by Regional Emergency Medical Services Authority of their November 2019 reconciliation package and reports pursuant to the professional services agreement entered into on December 20<sup>th</sup>, 2017.**

Kevin Romero

Good evening Madam Chair members of the board before you as a monthly report for November 2019. On the second page, the monthly invoice is right on average and we still expect to be below cap after next month's final 2019 invoice. So that is great. We're right on par with where we want to be. Going past the financial statement, community paramedic responses, we had a total of 49 community paramedic responses in November, a little bit above average, but good numbers there.

Moving on to hospital transports, we had 19 Hospital transports, which is slightly above our average of 15. So also doing pretty good there as well.

We do not currently have anyone enrolled in the community paramedic home visits, and I have not had any success with the homebound flu shot program. We thought we had a couple, but we did not. Marie was looking into a few so we're still holding tight with those. We still do have time but our window is getting short and we don't have anyone currently that we think is going to enroll in the community paramedic home visits. So that's something with the new clinic coming in that we will have a discussion about with Dr. Pillers and that facility on how we can work through the community paramedic home visits and referrals.

Nurse helpline; we had a total of 51 nurse helpline calls. It's dropped a little bit starting to go back up as you see, but that's to be expected during flu season. But all in all, we're pretty good with the amount of nurse helpline calls. Our patient satisfaction remains excellent since April of 16. We've had a total of 30 surveys that were completed and returned. Obviously we can't capture all of those, but pretty decent numbers.

And then moving on to the Quality Report, we only had one call that met clinically indicated review. Unfortunately, that call was a cardiac arrest. We actually had quite a few cardiac arrests in the region this year, as you can see. So unfortunately, that was the case with this one, which is actually a great way to segway into the Chairwoman's request last month for a breakdown on how we handle the clinical reviews. So I'd like to take this time to introduce our Chief Nursing Officer, Mr. Marcus Hirt, he's going to walk through that request you spoke about last month.

Marcus Hirt

Good evening, I will just give you a quick overview of how chart review and continuous quality improvement works here at REMSA. First off, all charts are getting reviewed, 100% of all charts or documentation are reviewed here by our quality assurance coordinator. Now, there's some categories that do specialize or get a more in depth look, which is STEMI, which would be ST Elevation Myocardial Infarction, but basically stands for heart attack cases. All pediatric patients, as well as obstetric patients, and then also specially cardiac arrest. These cases get reviewed for protocol compliance, also the quality of the documentation in general. If there are any kind of issues identified, like if a paramedic would veer from protocol, they will get immediate feedback from the coordinator that they will pull up into the charting system itself. Now if we identify any kind of adverse event that affects the patient, it gets escalated pretty quickly to the medical committee as well as our medical directors and we review these cases very distinctly and very intensely and based upon that review the provider either gets coaching, re-education, performance improvement plans, and if necessary, also perform disciplinary action. I can just tell you that the paramedics who operate in Tonopah currently are all excellent clinicians. We haven't had any issues regarding their practice at all, since implementation after the program. Of course I'm open to any kind of questions that you may have.

Chairman Greber

Thank you. I will augment my question a little bit. My interest level was piqued by an encounter I had with a pregnant young mother, whose baby was lost in the field in September. The narrative that I heard at a public event was very dire. And of course, the whole table that I was sitting at

heard the entire encounter as well. And the impression was, of course, from the patient's perspective, which is not from your perspective, that they didn't know what they were doing and they killed my child. I certainly understand the contingencies that would be associated in a field response like that. Clearly you know which encounter I'm talking about, and it's on your record. Can you tell me, was there any issues arising from the care actually that were addressed after that encounter?

Kevin Romero

I believe we possibly know which encounter you're talking about. Without knowing exactly which encounter you're talking about, after a child is transported, we don't know if that child survives or not.

Chairman Greber

The child was breech and was not delivered successfully.

Kevin Romero

I'll let Marcus talk about it because on Monday, we just had a very large positive review.

Marcus Hirt

That case was reviewed, really in detail. It is very rare that a paramedic encounters a footling breech birth in the field. That is about the worst situation that you can have as a paramedic in the field.

Kevin Romero

Real quick: To interrupt, this will be public record.

Marcus Hirt

Of course we have to make sure that we don't violate privacy laws etc. So the review in general is that EMS providers as well as the community paramedic has done an excellent job of this, with this call. They have used all the resources possible. It was dispatched pretty much immediately. So, if that child really would have had a chance, we gave that child the chance to survive. Unfortunately, in this situation it didn't have a good outcome but without violating any kind of privacy rules, that's pretty much my assessment. Also, we have given that community paramedic an award because of the excellent care he gave. There's also a plan to provide the EMS providers in Tonopah, the volunteer providers, with the same kind of award. We call it the Golden Rotor Award, which is only given to agencies and personnel that go above and beyond. And that was definitely the case with this call.

Kevin Romero

I would just add that there were numerous predisposing medical factors that went into that childbirth. I would also add that the community paramedic immediately got online with medical control and had step by step instructions from a labor and delivery doctor out of Bishop who stayed on the line and helped guide that paramedic through a very difficult breech delivery. And when I say very difficult, I mean, it took all the strength of an almost professional rock climber to work through that difficult scenario. I'm sorry to hear that was the information that you got. But I think it's good that this was the call that you were talking about, Karmin, because it was reviewed on numerous accounts. It also was discussed with the physician at Bishop that helped guide him through that. She had nothing but praise for the job that he did, and I believe others were on scene at that incident. Without violating anything further, I can assure you that there was a complete and accurate assessment and review of that call, all the policies, procedures and protocols that went into it.

Marcus Hirt

The only thing that I can add to it is that I would say about 90% of OB physicians have actually never delivered a footling breech because they go right to C section, which of course we cannot perform on scene. Him being able to even deliver that child with that presentation that he found is amazing.

Chairman Greber

Thank you. So naturally my interest is in hearing actual results of your encounters. Our quality assessment page that has your reviews is the exact same reviews we've had for two years, and I don't hear much of the day to day. I know you guys encounter a variety of extremes. This one in particular was a very public encounter. I appreciate you bearing with me to investigate a little further and I appreciate that information. As a result of this encounter, there are awards being presented to the EMS and to the paramedic?

Marcus Hirt

Yes. I actually have the plaque already made so we just have to set it up so we can have everybody present and if possible maybe we can do it at the next meeting.

Kevin Romero

We were going to look at adding that to the agenda. It's an award to both Nye County EMS volunteers and Nye County Sheriff's Department who worked on that as well, with the paramedic. The paramedic received his at a clinical review this past Monday. He was also the driving factor to make sure that the people out there were recognized because he needed all hands on deck. I believe Jessica, if she's still in the room, was a part of that and a very important part, as she has L&D experience. We will definitely be looking at that at a later date. I would just add that if you ever have an encounter with somebody, feel free to pick up the phone and call me. It's easier to navigate the protected health information with you one on one, versus doing it in a public forum. It's also easier to get real time feedback in regards to what took place. To any of you board members, if you have a concern or just a question about something, do not hesitate. We're here to provide the best service that we can provide to your constituents. We take great pride in doing that, so please don't hesitate.

Chairman Greber

Thank you very much. Any comments or questions? Thank you for indulging me.

Kevin Romero

Thank you.

**Item #9, No Action – 1) Update on USDA Grant, presented by Project Manager Dr. Russell Pillers; and 2) presentation of monthly report pursuant to the professional services agreement entered into on October 25<sup>th</sup>, 2018.**

Dr. Russell Pillers

I'm happy to be back. Sorry I wasn't here last month. Lots of things going on, exciting time for all of our projects. I'll get right into it. First and foremost is the inventory that was required as one of the gates we had to get through to transfer the hospital to district ownership. As of this morning, it was finally delivered quite a bit late. So that'll be an issue that we're going to need to deal with down the road a little bit, but we have it. It is complete, fairly extensive document. They did say that with the original inventory that we gave them as a baseline there were a handful of items that were missing from that, that they didn't understand. I believe looking at it off the cuff, those were instruments or items that were in the acquisition by Affiliated Physical Therapy. I think they lost

that in the translation. All in all, it's good. They were concerned that we would be upset with the valuation of everything, the bottom line of what they're saying. I told him over and over that was not our main focus. I think for most of their customers, that is their main focus. They did want to stress that very recently, I think upwards of 250 rural hospitals have closed and there's another 400 or so that are on the near horizon. That makes the market for this kind of material almost non-existent. Down the road, we'll have to see what you want to do with all of that. They had a misunderstanding initially that they were assuming that everything in the clinic belonged to Renown, that there was no distinction. And I reminded him, No, we need to go with what's tagged initially. And then the whole point, one of the initial points, is to then put this inventory in front of Renown, and they can identify which items are theirs. They were a little confused that there were really no property tags by Renown on anything in the clinic. So not a big deal. That'll just be that next phase when Renown will identify what's theirs. I think that's it on the inventory. Any questions on that?

So the contract with CNRC after the 23rd November vote to put that in place, things are moving pretty quick. It's still contingent and we are right here right now as far as Renown's position on ending their service contract. So we were initially shooting for the 20th of January as opening day, but just reality overcome by events, that date slipped. Now it looks like the week of the second of March is when they're going to start. We're still working out the issues with that. It's good because CNRC, when we were originally shooting for the 20th, they put all their staff or a lot of their staff on salary. They were burning dollars while we were working out things on our end. They had given us a deadline of that week in March, if we didn't get things started they would potentially leave the project, which was terrifying. I think it's all going to work out just fine. That might have been a little emotional moment, but I think everything's good. So they already have some of their key staff on payroll, they're already moving quickly to acquire the hardware that they need. And the plan is they will imagine things like networks and things like that they're going to assemble it all in Vegas, then make sure everything's working, tear down load it up, ship it up to Tonopah the week before. We'll store it somewhere, we'll work out where it's all going to get stored. Then the point when the property is available for CNRC, we'll load everything in and get started there. There's the potential of approximately a week of gap in service. So we originally shooting for none but it doesn't look like it's going to work out that way. But it will be as small as possible. So as far as hardware goes, they know obviously the X ray situation here in town with the old one being boots up. So they're bringing their own portable X ray, so that's a smaller one that you can wheel around. It actually works on lead acid batteries, so they charge it. Unfortunately, it will only do extremities, so it's not a full up. It's a relatively expensive device, whereas they will soon as they get here, we will start looking at what it will take to modify the clinic to put in a full room X ray in that building. One of the challenges will be, from what I understand most of those full room X rays need three phase power. I don't know if there's three phase power in that building. We'll have to start looking at all that, but they're going to have that portable X ray as soon as they get here and we'll be able to get X ray up and going as soon as we can. Any questions on any of that? It's a lot of moving parts at this point. To make sure everything's successful, we're already starting to look at the marketing that they're going to need to do to get the word out. Things like that. Any of your inputs on that. I'll probably be contacting you, as far as how to get something out to Round Mountain. I think you have a flyer or something.

Vice Chair Hendrickson  
Yes, a bi weekly newsletter.

Dr. Russell Pillers  
So we will plan on doing something like that if we can. I'm not sure how much detail I can go into on what's been discussed. So there's a lot going on. But that's the high level.

The title search. This was another box we needed to check. I don't think this needs to

happen before the hospital transfers, but it's probably a good idea. Cow County is currently working on the project, he figures by the end of this month he'll have that done. There were some old artifacts in the title that because of what they were associated with, that line item essentially is going to get deleted out of the title report and we may need to get those replaced. That's a task for me to figure out what that is and how we do that. I think it's some documentation that comes from the County. They look pretty extensive. I looked through them and I can't remember the title. Justin helped me find the originals. Any questions on that?

Chairman Greber

Do you anticipate that's going to add to our cost?

Dr. Russell Pillers

I don't think so. What he originally quoted was like \$950 for this cleanup effort. I believe these other artifacts that have to be replaced, that'll just be between you and the County, I believe. Then something will get recorded.

So the Air Force housing, we've had a new issue pop up. Our previous contractor that we were looking at doing a lot of this work is leaving town. He's found a better offer somewhere else, which is completely hard to imagine. We're going to need to figure out a replacement. He had done the walkthrough of the units to start putting together a more detailed proposal. The one he had done before was purely from the outside. He didn't have access to the inside. From what I understand, and Karmin might know a little more details on this, but it looks like one of the units may need to be condemned. I'm not sure what the details on that are. We're going to need to go out to bid or find another contractor. In talking with CNRC, their contractor that they use, they just finished building their new regulatory surgical center in Vegas. He may very well be interested in doing some of this work up here. But if there's someone local, obviously that's usually better, but we'll see. We have lots of options. It's not as bad as it may seem. That one unit that needs to be condemned, do you know any more information on that?

Chairman Greber

I am actually engaging with the GSA, the representative who I initially expressed interest with, to investigate that because their environmental baseline study did not indicate the presence of black mold. Of course we weren't technicians to identify that at the time of transfer. I had an agenda item here for us to talk about this and it's not here. So, we can't talk about it, but my thought is to ask them to sponsor the demolition and removal. The federal government to sponsor that, based on the lack of that information. I know we accepted it as is, but they went to great pains to incorporate all of the contingencies associated with each one. My own opinion is, I'm not inclined to just say take it back, because I still value that property. It's right in the middle of what we are envisioning for the medical campus housing. However the property does demonstrate black mold, right down into the crossmembers and deep into the studs. As you know we had a lengthy delay getting access to those buildings after we took possession. When he opened the door and he took one look in, he turned around and suited up, then went in and did a full assessment. Now, his situation, he is taking a job during the week out of town but he still lives here. He will come on the weekends and is very happy to participate as a consultant or very casual, he's never charged us for any of the evaluations that we requested of him. Literally the day before our meeting is when he accepted this job offer, so he withdrew his bids, but he's going to compile his data, because he was pretty intricate in his assessment of all five units, and he will provide that to us. Which will serve as a reference, you know for us evaluating bids. The next step is going to be crafting and posting for bids, right. That will be on the horizon. He did quote a price, quite unexpectedly low for each one, very comfortably low for each one. He didn't mention the price of demolition of a contaminated facility. You know, you tent it, you bring in the technicians and you remove it. And of course that's right in the heart of a residential area and so that will be on one our next agendas to really dig into that bid so that we

have the proper technicians to do so, safely.

Dr. Russell Pillers

Thank you, that definitely brings me up to speed. That leads right into the next one, for the Barn Renovation, the same issue there. The same individual was the one that provided our initial proposal that at first blush it looked high. Correct me if I'm wrong, but whatever effort he had made as far as drawing up plans or any of that kind of stuff, he might be willing to share with someone coming in behind him to save a little bit on their efforts, does that sound like something he would do?

Chairman Greber

Sounds like him in a nutshell. The heart of the issue is he's independently licensed, and currently he's employed with McSherry construction, Las Vegas, and they are the construction firm that he was operating. I sat and broke down that quote with him piece by piece. It will come down significantly, depending on the use we have for that facility. What we determined the bulk of the cost, and I don't recall the number, was to create a kitchen. You have to rip into the floor, you have to do the ventilation you had to replace a great deal of structure, not just a window here and there, you know exits and things. So, the decision that I need us to be able to determine is are we planning to actually house people there, full time, because of course it is suitable to ambulance and we've been talking about it in relation to REMSA, and they don't have an ambulance, they don't operate an ambulance. So it is feasible to utilize the facility as it was in the past. Which I believe was the personnel were staged there, and then responded to calls from there. To bring it to comfort and code for that type of a base station, significantly reduced, it may not even crest the \$50,000 mark, significantly reduced. We'll be able to break that down at our next meeting. However, it was good to hear that there was an approach that was much smaller, but it is incumbent upon us to determine what exactly we want.

Dr. Russell Pillers

Something between what it is now and a full residence. Something like a staging area where maybe a fridge and a microwave is enough to keep them happy.

Chairman Greber

Certainly, it would simply be a change. If we give them an office to report to you at a particular time and then you stay there and respond from there. So to that comfort level. The climate control, he said the air handler is shot, the furnace needed to be replaced. I think there's a functional approach that does not necessarily have to include an actual residence.

Dr. Russell Pillers

Something to keep in mind is depending on the timing of the facility condition assessment with the hospital, depending on how fast things happen, that structure could wind up being part of the overall new construction project. So speaking of the condition assessment. So we're screaming up on when that's gonna need to get kicked off. I will start composing the RFQ/ RFP now, so it's ready. Then theoretically once the hospital is done being transferred we can fire that off and get that going. I am optimistic that this part is going to go pretty well. Any questions on that?

Then the website research. So last meeting, it was brought up that the County is using something called Civic Plus that we can piggyback on as far as storing all of the data for this project. But after digging into that, they're not using it or it's not really appropriate for what we want to do. So if we want to look at an honest to god development for just hosting this data in a secure manner, it could be pretty expensive, and I'm not sure that's what we want to spend our money on right now. So we can step back and there may be ways that we can manage the Google Drive. Again this Google Drive is a mirror of my laptop so everything that I do, all of my

communication, all of that stuff is in there. When we started this project I envisioned that there might be a need for you folks or somebody to come in and continually look at that, or you know randomly look at what's on my drive. At the moment, it doesn't seem like there is a huge need for that. So we can step back and decide what we want for all that data. It's obviously being backed up on my own personal cloud so it's very safe and redundantly redundant. So, any thoughts on that?

Chairman Greber

Looking at your slide and if I remember right, the Google Drive is for use by the Trustees direct communication with you. That's for us to review stuff as needed.

Dr. Russell Pillers

When we initially put that together, I wasn't sure how it would be used. I can get a link to the top folder, the root folder of my work. I can get a link to that I can share that with each one of you, which gives you access. But if you were to share that link with anybody then that person has access. So, the level of security is one layer deep at that point. It's just who has control of that link. I have done a bit of research and it looks like we can kick that security level up a little bit, where maybe you guys would need passwords to get past that link. So that may be sufficient.

Chairman Greber

The human element is present no matter what.

Dr. Russell Pillers

That's the guy in the scary suit.

Chairman Greber

The website, then was specifically regarding the security piece for our use or was the concept for a community base?

Dr. Russell Pillers

Tim was the one that kind of sunk his teeth into it, he was thinking that there might be a VPN, a virtual private network kind of thing that we could do, where you would have access. You would have the same level of security that you would need to get into the back end of the County type of computer systems. Again that's a relatively deep project, if we want to go that route. Or we can just decide to manage this data, you know on an as needed basis, I keep it and if you need it, I send it to you and you go that way. However you want to do it.

Chairman Greber

Can we make a recommendation? I don't think this is an action item, but the recommendation would be to pull that from your task list. I think we have a lot more pressing needs. You're very responsive, anything that we asked for you've always provided it, I mean to my experience. I believe it's also incorporated in your contract that we have access to, etc. My input, speaking for myself, would just be let's reduce this in priority to where it can be revisited if necessary.

Dr. Russell Pillers

I can just do nothing. My laptop is getting mirrored up to Google Drive, just nobody has access to it. Whenever you need it. I can pull this off and this slide will just go away. If you have any questions, you know it's a relatively extensive document that I put together each month, I just want to make sure it's getting you what you need. I can keep doing it exactly the way I'm doing it but if there's something that you would like to see more in there or less of. I know my communications log and all my contacts have grown quite a bit. I'm maintaining a lot of old connections, but I keep that in there to show that is the volume of people we have helping us with this project. Obviously

over the holidays, you can see there wasn't a whole lot of communication going on, especially while I was in London, but I did do a little bit while I was in London. Feedback on my report is welcome.

Chairman Greber

Well, if you remember this time last year we had initiated the Professional Services Agreement review, we will engage in that as well for our next meeting, so annually. So if there's any input, since you invited it. That would be the time that we would approach you about it. I think you're doing a fantastic

Dr. Russell Pillers

Just leave the bruises where nobody can see. That's it for me. Any of the tasks you want me to dig into? I think the next few months are going to be thick and heavy with transition issues.

Vice Chair Hendrickson

Priorities are well aligned right now.

Dr. Russell Pillers

Yes, definitely.

Chairman Greber

Thank you

**Item #10, For Possible Action – Discussion and deliberation to 1) Nominate and vote for District executive officers for the calendar year 2020, including Chairman, Vice Chairman, Secretary/Treasurer; 2) review of Trustee assigned supervisory duty for employee(s) for the calendar year 2020 in accordance with Northern Nye County Hospital District Personnel Policy, with the option to continue or to entertain nominations and vote of another Trustee for supervisory duty.**

Chairman Greber

On the agenda item it stated our bylaws which instruct how to vote. Essentially, if there's a nomination and only one nomination for the office, then that person is appointed by acclamation. If there are more than one then we vote and see who gets the most votes and then that person is the appointee. And so we just begin opening for nominations. Okay from the top, hearing nomination for Chairman.

Trustee Kaminski

I have a question. It says go through this or possibly not do anything just leave in status quo.

Chairman Greber

That is related specifically to the supervisor. We do need to actually have the nominations.

Trustee Kaminski

At the Town Board we do it every two years, but our thing says every year.

Chairman Greber

I wonder if we could change that if we wanted to, it's our bylaws. Okay, next meeting if you want to entertain a change in the bylaws. Nominations for chairman.

Trustee Kaminski

I will nominate Karmin Greber for Chairman.

Chairman Greber  
Any other nominations. I would be happy to continue.

Vice Chair Hendrickson  
You're doing a great job.

Chairman Greber  
Thank you.

Secretary / Treasurer Zimmerman  
There's only one, I believe.

Chairman Greber  
Tim didn't submit any inputs or anything because he was expecting to attend, right?

Tiffany Grigory  
I received no input.

Tom Vallas  
And then someone can always move to close the nominations if you're done. You can move to close, then that can be second and move on to voting, then you move on from there.

Chairman Greber  
Okay entertain a motion to close nominations for Chairman.

Secretary / Treasurer Zimmerman  
I'll so move.

Trustee Kaminski  
I'll second.

Chairman Greber  
And a vote to close the nominations.

Motion passes 4-0.

Chairman Greber  
Move on to Vice Chairman, hearing nominations for Vice Chair.

Secretary / Treasurer Zimmerman  
I'll nominate Emily if she wants to continue.

Vice Chair Hendrickson  
Yes, good thing Karmin's usually here, or always here.

Chairman Greber  
Okay so entertain a motion to close nominations for Vice Chair.

Secretary / Treasurer Zimmerman  
I'll so move.

Trustee Kaminski  
I'll second it.

Chairman Greber  
Entertain the vote.

Motion passes 4-0.

Chairman Greber  
Emily will remain as Vice Chairman.  
Hearing nominations for Secretary/ Treasurer. I nominate Justin to continue and not ever stop. Any other nominations. Entertain a motion to close.

Trustee Kaminski  
I'll make a motion that we close nominations for Secretary/ Treasurer.

Vice Chair Hendrickson  
I'll second.

Chairman Greber  
Okay call for the vote.

Motion passes 4-0.

Chairman Greber  
Justin Zimmerman will continue to serve as Secretary/ Treasurer.  
Okay second, review the Trustee assigned to Supervisory Duty. This is prescribed though not necessarily mandated. I looked for the language, it's not actually mandated in the personnel policy. But there is a Trustee, we have to have one who is the employee's point of contact, audit their time, make sure their tasks are accurate and that we're getting what we're paying for. I guess that's how it goes. So the question is, then our current Trustee assigned to that duty is Justin.

Trustee Kaminski  
Are you good with it Justin?

Chairman Greber  
Would you like to continue?

Secretary / Treasurer Zimmerman  
I would.

Trustee Kaminski  
So that one I don't think we need to move and vote. Okay, Justin Zimmerman will continue as the supervisor for our employee, Tiffany. Thank you all for the hard work you put in, and the service you're giving to this community.

**Item #11, For Possible Action – Discussion and deliberation to approve, amend and approve or deny proposed General Service Agreement for the maintenance of the medical campus located at 825 S. Main Street in Tonopah, Nevada.**

Chairman Greber  
Happy to welcome you, John.

John McCormick  
So good to be here.

Chairman Greber  
Okay, for this item I want to commend John and the Mizpah, the Combination Seven LLC, for their responsive and supportive attitude toward our District. When we came in need of office space, I literally marched up to John to say "hey, we have a need" and quick turn on a response and an effective, affordable response that has been suitable. And that has been the scenario here. Emily, would you like to describe, because you've been working on the maintenance agreement as well. Tell us what you've been doing.

Vice Chair Hendrickson  
It's been a challenge and I would echo Karmin's sentiments that we absolutely appreciate your responsiveness and willingness to work with us after closing the bid we continued to reach out to absolutely anyone and everyone we thought may be able to help or know somebody who may be able to help all over the state. And very quickly you responded John and you guys got down there and walked through. It was incredible. It was a little bit of a tense moment there and I thought I had a lot of contacts but I didn't have enough to make this work, so thank you.

Chairman Greber  
Would you like to comment before we go over the agreement.

John McCormick  
I would just like to say I appreciate the platitudes and I can speak on behalf of Fred and Nancy Cline. Nancy and I spoke about this over the last week or two, and she said "John, we need to do our part." And I think that you can count on the Clines for that. We're happy to help with the office we're happy to help with the other maintenance. And I'm sure there'll be other things that come down the road, just don't forget our number, come knocking.

Chairman Greber  
Well, certainly, I can echo what Emily has said. Every one of the Trustees, I believe, has reached out over the last couple months since we posted that bid, trying to find the maintenance provider. Naturally, we know we have a very old facility that needs to have someone ready, you know when the call comes and until now we didn't have anyone. So the approach we've taken when we considered and decided to go ahead and pull down that bid, we had extended that two times. We had it open until filled and it was just a non starter. Part of the inherent problem was the bid was projecting our needs, as they're going to develop over the next 12 months, potentially, but that level of service was not available yet. So, when you really carved it down to what we needed, to actually be able to support the operation, and that was actually the last step in requesting the transfer of ownership. So, everything was on hold till we could ourselves respond. So what we did was approach John and others, and John was the one that came up with the proposal. It is an on-call service during the week, actually it's 24/7 but there's a weekly schedule that will include a full campus walk around. So when it references the entire campus, it's saying they're looking at structures enclosures, you know drainage, make sure the doors are locked, make sure there's no tampering evident, things hanging down or broken. Any of that stuff needs to be noticed every single week, so that's the only actual weekly piece. The rest of it is as needed. Light fixture burns out, the toilet's clogged, and the sink won't drain. That is a call out with a one hour response time, charged hourly based on the service calls. It's projected as one year. There are costs incorporated,

section 10, point 11; a cap on consumables up to \$500. Anything below that, the Mizpah will order whatever it is they need in invoice. That would include enhancements, if we needed to coordinate changing out all the fluorescence to LED, or something. So that would be by approval. The Mizpah is going to help us source higher level technicians as needed. Part of our research indicated that other businesses in town have maintenance workers, but at a very strict level of certification and skill, and then anytime they need anything higher they outsource that as a case by case basis. John, what are the other high points?

John McCormick

I think you covered it. I'll put together a simple call procedure where you designate a person or persons that are authorized to make those calls. Rather than just anybody just calling up and that sort of thing, because at the end of the day that costs you. So I'll put together a simple call procedure for you guys. I think the hourly situation is better than saying we're going to charge x dollars a week, that sort of thing. We will come out and do whatever truly needs to be done. So, I think you've covered all the high points. Even the \$500, I foresee us going over that, we're talking light bulbs, plumbing fixtures, that sort of thing. But if it does, we can certainly get to your approval. We will give you, from those weekly walk arounds and maybe an initial walkthrough of the other property as we've already done, but it was just a quick, get to know the other property a little bit. But I did hear some comments you've got some roof problems at the other clinic, that sort of thing. We may come across some other things as we do those walk throughs and such. We'll make those recommendations to you and notify you. We will help source out any repairs or to just talk to you and help you figure it out.

Chairman Greber

I did want to mention uniform, some PPE equipment, etc is all part of your provision. So when we are here along with this service it is going to be snow removal, just for the driveway, the clinic space, not the full grounds, but keeping that walkway the parking, whatever you have equipment ready to support that.

John McCormick

Right now, it's shovels and salt. That's how we do all of our properties. Well, this is probably conversation for another time but we are maybe looking at buying a piece of equipment for all of our properties and that will make it a lot easier for us at the clinic as well. But right now, shovels and salt, and bodies.

Chairman Greber

It sounds like you and I worked out the details that the agreement is going to be flexible and certainly we have a great rapport with the Mizpah. Easy access, you're one floor down from Tiffany. I anticipate this is going to be a real successful arrangement.

John McCormick

As do I.

Chairman Greber

Any comments or questions you guys have? We're ready to actually move on this and approve it tonight, correct?

Secretary / Treasurer Zimmerman

I will motion to approve the General Service Agreement as written.

Trustee Kaminski  
I'll second.

Chairman Greber

I have a motion and a second to receive the General Services Agreement with Mizpah for the property at 825 Main street. Any public comment before I call from the vote?

Motion passes 4-0.

Chairman Greber

Okay, we will sign that. Thank you for coming tonight at the last minute.

**Item #12, For Possible Action – Discussion and deliberation of action relating to negotiations between Renown Health and Northern Nye County Hospital District for cessation of services at the medical campus located at 825 S. Main St in Tonopah, Nevada by mutual early termination.**

Chairman Greber

We have had a very active and really successful correspondence with Renown. Our lawyer, Tom, whom I've asked to come tonight to walk us through this, so the Trustees can be clear on everything and we're all ready to go. So with that, Tom, I'd like to turn this item over to you.

Tom Vallas

It's pretty straight forward, I assume everyone has a copy of the document.

Chairman Greber

Yes.

Tom Vallas

Thankfully Renown has agreed to the early termination. It will be effective, the clinic will close for services on February 28th. Renown will then have 5 days to get everything out and to make it ready to turn over. They will be out by 5pm on March 4. Then CNRC can move in on March 5 presumably. We were having an issue with the inventory. Renown was saying they needed the inventory as a condition. In looking at all the equipment, in talking with Karmin and Justin who were guiding me in this if you will, from the practical side. The thought was there wasn't a lot there that the CNRC was truly going to need.

We provided them with a waiver of liability for any items that may or may not be damaged or may no longer be there. We got the inventory report and from what Russell said, pretty much everything is accounted for except for a couple of items that may have gone to the PT place. That doesn't sound to me like that's going to be an issue, but in any event, it's no longer a condition or a contingency of the agreement going forward. The second thing we gave them was a relief from any liability for early termination. If once we get the property, because presumably the District gets the property. If the District didn't get it for some reason and the County continued to own it through that date, then we would agree to indemnify and defend Renown against any claim from the County from breach. The lease is for \$1 a year so I don't foresee a huge damage there, anyway. Renown asked for up to \$20,000 in severance payments to employees who work at the clinic, and we limited that to employees who work full time at the clinic in Tonopah, and also with whom Renown has a contractual obligation to provide a severance. So they just don't get started paying people a severance to that they would never pay severance to. The date that the agreement becomes effective which would be today, so if they start hiring people all of a sudden, not that I foresee that, those people would not be entitled to anything. Those are really the main points, I think, if there's

anything that really stands out and needs to be discussed, I'd be more than happy to. But overall I think it's a pretty straightforward, clean, document. We had our issues, but I think we resolved everything. And we are where we, I believe, need to be to move forward.

Trustee Kaminski

I've got one question. Dr. Pillers just said that CNRC, if they couldn't get in there by March 3rd, they're gonna withdraw. This is March 4th.

Tom Vallas

We had that conversation with them and they are on board with that. And in actuality the contract start date really, well Karmin you can talk about that. But they can provide services earlier than that, they just can't be in the building per se. So, it's all going to work out.

Chairman Greber

If I can interject, part of the discussion related to this start date. We did inform Renown of the urgency of our need, that we were truly in jeopardy of losing our higher levels of care, and it was an actual need. We had hoped to have them complete services and remove their items so that there was a weekend or to reach that March 2nd date. The 2nd was the date that I was aware of, the 3rd I was not aware of. However it came down, Renown selected the 4th, and CNRC was comfortable with that concession. Now what I am proposing is that we activate their contract to commence on the 2nd, because that was the date that they gave to us, which is just that couple days flex. And when you really break down the services that they will be providing, there's a great deal of them they can provide in a community setting, out in Round Mountain, you know elsewhere, meeting with employers for Occupational Medicine, getting all patient record transfers, if anybody would like to do that. They've even considered an initiative where they offer free services, blood pressure checks or dental screenings, all kinds of things that are in their contract. So, in essence, they will be starting services for our community on the 2nd, but not on the campus, that was what they needed to concede to before we could agree to that concession and they were comfortable with that. So is there questions, other than the obvious one, there's a gap of days there.

Vice Chair Hendrickson

No, I'll just point out that again shows CNRC has been really flexible and understanding, and patient with us.

Chairman Greber

Anecdotally, I heard that they're going to close their clinic in Las Vegas for two weeks, while they bring all their staff up here to make sure we get off the ground successfully. That's not part of the contract, that's them, along with them hiring the staff and solidifying those contracts so that they are ready day one to deliver what they promised. So, it is a pledge of good faith to hear that response. Did I cover it Tom?

Tom Vallas

I believe so.

Chairman Greber

Any further questions or comments from the Trustees related to the early termination? I want to publicly thank the Renown clinic staff and Renown's general counsel and Gary Beck. Their willingness to cooperate with us to approve a walkthrough for CNRC, that was a relatively quick-turn request, and they were able to cooperate for that and approve it. They did provide this document signed as we requested and ready to roll. They have stipulated a date that they will begin notifying patients they do truly want to hand off in good faith with little confusion or disparity for

their patients so that they know their options, it's clear and supportive, as they stated in the newspaper they are supportive of our district and of our initiatives.

Vice Chair Hendrickson

Is there mention in here of when that date they will start notifying patients?

Chairman Greber

I don't think it's contained in this agreement. However, the date that I read was the 22nd of January. Last month we talked about a bulk mailing part of our communication. So, Justin can you speak to that?

Secretary / Treasurer Zimmerman

Well, Tiffany has acquired a mailing list from the clerk's office. We'd like to include a Transfer of Records form from CNRC, hopefully something they'll provide that they'd accept, and then a letter from the District on our letterhead explaining the transition and get ahead of it. I had an account created here on the County's postage machine, so we can use that. I'm just trying to streamline.

Vice Chair Hendrickson

Yeah, I think that's great. I mean even something where all three entities are part of it to show the cooperation.

Chairman Greber

The hope that I had is that we would have something ready to mail on the same day. It's not complex, and I did receive a request for transfer of records and in addition Tom has reviewed it and has augmented it and customized it just a little bit for our being able to provide it. So we will have to coordinate that with CNRC, but I think that's a positive initiative. Very simple. Thank you Tiffany, Thank you Justin. Any further comments or questions from the Trustees? Tom, any further comments?

Tom Vallas

No ma'am.

Chairman Greber

The chair will open the floor for motion to accept the Early Termination Amendment to the Services Agreement.

Secretary / Treasurer Zimmerman

I will move to approve the Early Termination Amendment to the Services Agreement as written.

Vice Chair Hendrickson

I will second.

Chairman Greber

Okay, I have a motion and a second. Any public comment before we call for the vote?

Motion passes, 4-0.

Tom Vallas

If you can get it to me tomorrow and then I will send it off to Renown.

Chairman Greber

Absolutely, it looks like Justin just handed me one to sign right here. He does that.

Tom Vallas  
Too efficient. Thank you.

Chairman Greber  
Thank you, Tom. Looking to the future. This is exciting.

**Item #13, For Possible Action – Discussion and deliberation of change in scope of work and total cost of work previously approved for real property located at 149 Central Street, a residential property intended to serve as housing for medical service providers.**

As I had discussed, or commented on our contractor, we've been through several looking at this property, and the one who was ready to roll has withdrawn his quote, as it was never a bid because it's quite small. But he broke it down with me so that I understand the difference in our projected cost which was very much off the top of our head for \$5,000. He has submitted a proposal for \$12,460.51. Just to break it down overall, the only cost which he identified that we did not know of, is the bathroom. I don't know how many of you have been through the property but the bathroom is an old style tub with a standing ring for the curtain. There's a window up above, and the condensation in that window has damaged the wall structure, and then down a little bit. He said it is sound but it should be replaced. He wants to close up the window, put in a full surround tub with a small pony wall at the end and then install a wall ventilation unit. Now that area of the structure was an addition after it was built, which also extends to the laundry room, all the extra water was put right there. So the laundry room has wall surface damage. He didn't indicate it was from leakage before they replaced the roof, but it needs to be removed and sheet rocked. I think that was all that he described. In the kitchen that same wall where they did the addition has not been damaged, it essentially was wallpapered with really old stuff that looks like fabric, as things have moved it's a little ripley. It's just that one wall of the kitchen and it's all in the same space. He did indicate it was not what he would consider elective work. He said this is what you will want on your structure to make sure it's dry and sound. He inspected everything except for the water lines, he said all of the water lines are new, and they look perfect and he said all the wiring looks great. The grounds look fine, although he didn't get into those because of the weather. The doors, the security windows are great, and the roof is excellent. The heating system is sound, he went under the house and looked at everything. So all of that is nominal, scraping and painting kind of thing. He believes this is a good number for what it will take. It's just considering that bathroom, changing that wall and bringing in a surround. So you have the data there. I'm recommending that we increase our cap, or our proposed costs so that when we do get a contractor, because we're going to keep looking, we can activate that at once if it's within that cap. So, what are your thoughts on it?

Vice Chair Hendrickson  
I agree we admitted at that meeting that none of us were contractors or experts or anything and we kind of just threw out \$5,000, I would say it's kind of what happened, and looking at the items individually that we're not going high end on anything here, it's all really reasonable.

Chairman Greber  
And no appliances, I mean the tub shower surround, but there's no appliances or furnaces or water heaters. All of that is pretty new. Don, do you have any thoughts?

Trustee Kaminski

Do you want to change from that \$5,000 and bring it up or do you want to just vote on this as a one time deal? You know that the cost on this other renovation on the Babbit housing will probably be up there too.

Chairman Greber

What do you suggest? We could adopt this number, just based on this and then anything up to that, or we can name a different cost threshold. What are your thoughts Justin?

Secretary / Treasurer Zimmerman

Well I'm very comfortable with Kay assessment, I trust him. The number is bigger than I expected it to be, but I'm not a contractor. So, I'm comfortable with it. My only thought was, it should be clear that Kay is not going to do this work, we're just using his estimate as a baseline to look for someone who will. And our original scope of work included janitorial service when everything was done, a cleaning service. This doesn't do that, so I'm comfortable with this number. If it were me making the motion I would bump it up to \$13,000 to include that, once it's done, that's my only thought, I'm comfortable with that.

Tiffany Grigory

The other thing it doesn't include is anything outdoors.

Trustee Kaminski

It doesn't talk about the one enclosure that is supposed to be a garage. Are we doing anything with that or are we going to just leave it like it is?

Chairman Greber

That is a whole separate issue. The structure is sound, it is elevated and it's got electrical wiring but it's not hooked up, so there's no electricity in there. It has a manual metal garage door. All of it is secured, so that you could open it if you released it, but it's not electric, obviously. It does have compromised roofing. He didn't extend all the new roofing to the garage. One aspect that I wanted to consider is that the perimeter is exposed. So you can see right underneath, there's a crawl space about like this, for little ones to go crawling under. So I would like just to have that buttoned up just so the little one's ball won't go underneath it. But really, that is what I would consider an elective project, they can use it right now for storage as it is. It's again got the raised flooring, it's got windows and doors and locks and it's a suitable storage area. If they wanted it for a garage that would be a separate initiative.

Trustee Kaminski

That's just a quote from Kay, he's not going to do the work though. So we have to go out and find someone.

Chairman Greber

Now the only ones that I had not talked to, that I only know by name, is Perchetti Construction. Kay was the third, he was the only one who agreed. If I would have got this on the agenda last month, we could have locked him in on it.

Trustee Kaminski

How soon are we trying to get this done?

Chairman Greber

Soon, it just depends on who and when their availability is. I don't have any thought to postpone it for any reason. I don't have any material reason to delay, if we have someone. Do you guys know anybody in Round Mountain who would be interested? Don, do you know somebody?

Trustee Kaminski

I can check with a couple people out on the Range, I think there's two.

Vice Chair Hendrickson

Have we reached out to Dotson? Is that familiar?

Chairman Greber

I don't know that name.

Trustee Kaminiski

It's too bad we gotta get it done immediately because this is something that group of people we got coming in could do, but that's not till March right, Mr. Rosner? They're not coming in till March and April. That's three months away.

Vice Chair Hendrickson

Did Kay give us an estimate on how long all the work would take?

Chairman Greber

Yeah, about four days. It was nominal.

Tiffany Grigory

He has people; he comes in with a lot of people.

Chairman Greber

This is really small, it's not that large of a structure and it's just isolated to the bathroom, the laundry room and that one kitchen wall.

Trustee Kaminski

Sure he doesn't want to take on this?

Chairman Greber

I said "If you're talking a day or two, Kay, I know how fast you work." "Nope, can't do it." Then we need to just make a decision if we're comfortable with recommending a number for a new cap. And then when we do find somebody and it's of course not large enough, we have to go out to bid. In all reality Kay is not a bargain basement contractor. He figures for everything and he does it right the first time and you end up paying just a little bit more, so it's entirely possible that we could come in under and be able to cover the other things that we want to do as well.

Trustee Kaminski

So we don't have to revisit this, do you want to bump it to \$15,000 and make that a cap for this project?

Secretary / Treasurer Zimmerman

And not limit it to the residence, include potentially work on the garage?

Trustee Kaminski

This way we are agreeing to it and we can find someone and go on with it.

Chairman Greber

I'm comfortable with that. I'll entertain a motion then.

Secretary / Treasurer Zimmerman

I will motion to increase the scope of work as provided on that quotes and the cost to \$15,000 total for renovation and repair at 149 Central Street.

Trustee Kaminski

I'll second it.

Chairman Greber

Okay, have a motion and a second. Any public comments? Call for the vote.

Motion passes 4-0.

Chairman Greber

When we do find somebody we will certainly push that information to you guys.

Vice Chair Hendrickson

And I'll follow up too.

Chairman Greber

Please do. Any contacts you have, get them to Tiffany, or I can do any calling, if you want to give me numbers and names.

**Item #14, For Possible Action – Discussion and deliberation of the minutes from the November 23, 2019 special meeting and December 19, 2019 regular meeting.**

Chairman Greber

Where did we put the letter that we read into the record, that's on the end of the 19th?

Secretary / Treasurer Zimmerman

You were provided a written copy of it, so you could have just attached to that.

Chairman Greber

Forgive me, I want to ensure that was in there and I have not had an opportunity to review this closely.

Secretary / Treasurer Zimmerman

It's right here, on page 29.

Chairman Greber

Thank you.

Vice Chair Hendrickson

I will move to approve the minutes from the November 23, 2019 special meeting and December 19, 2019 regular meeting.

Secretary / Treasurer Zimmerman  
I will second that.

Chairman Greber  
I have a motion and a second. Any public comment related to either meeting's minutes? Call for the vote.

Motion passes 4-0.

**Item #15, For Possible Action – Approval of invoices for payment.**

Secretary / Treasurer Zimmerman  
I don't believe there's anything unusual this month. And it's actually a little smaller than we've seen.

Chairman Greber  
And you said Emily's name plaque is coming?

Secretary / Treasurer Zimmerman  
Yes.

Chairman Greber  
You really do belong here.

Trustee Kaminski  
Did we want to discuss anything on the way Renown is still billing us or are we gonna wait for that?

Chairman Greber  
Justin, do you want to?

Secretary / Treasurer Zimmerman  
Personally, I don't see a need to at this point.

Trustee Kaminski  
I just brought it up for a reminder.

Chairman Greber  
Any comments? Trustees? Justin?

Secretary / Treasurer Zimmerman  
I will say, we approved the other half of the contractual payment for the inventory and appraisal. So, now that we have that delivered I'll pay that bill, but you won't see that again. We have approved it.

Dr. Russell Pillers  
Because it was so late, it was due before Christmas. I was considering reaching out to the management to see if we can get a reduction in cost, based on its lateness. So, it would be in that second half, if you'd like.

Secretary / Treasurer Zimmerman  
By all means, I'll wait to hear from you.

Vice Chair Hendrickson  
Just to clarify the delay wasn't on our part at all?

Chairman Greber  
Delays, plural. They blew past several, without noticing anybody, just didn't deliver. It's a warranted request.

Secretary / Treasurer Zimmerman  
If the amount changes, we'll revisit it.

Chairman Greber  
I'll entertain a motion to approve the invoices.

Trustee Kaminski  
I'll make a motion that we approve the invoices for payment as presented.

Vice Chair Hendrickson  
I'll second.

Chairman Greber  
I have a motion and a second. Any public comments? Call for the vote.

Motion passes 4-0.

**Item #16, No Action – Update on the current status of the fiscal year 2019-2020 budget.**

Any questions? Same thing you guys have been seeing. Don brought up some concerns before the meeting about the revenue. It is a little low. One thing I pointed out is there are no tracked collections for December or January. That's a thing I would keep in mind. The Treasurer's office just switched to the new software that my office also switched to in October, and they've been having some issues of portioning money ever since then. So it's not a concern to me at this point, I know money's being collected. And we do get our biggest chunk of money all at once at the end of the year. So, not a concern to me at this point. You can see that in the second to last page of the backup, the Revenue Status Report by period.

Chairman Greber  
Justin, are there any concerns that you have?

Secretary / Treasurer Zimmerman  
No, not for the current year. We'll look at next year when the time comes, and we'll see.

Chairman Greber  
Any questions, comments, Trustees?

Secretary / Treasurer Zimmerman 3  
Anything different you would like to see monthly? Any data that you're not getting?

Chairman Greber  
This is very thorough in my opinion, it's more than I understand. It's why you're Secretary/  
Treasurer. I think it's very well done, and I really liked the pie charts and the graphs that you've

incorporated specific to our primary contractors for services. That's really, really helpful. We're visual kind of people.

Secretary / Treasurer Zimmerman  
Thank you.

**Item #17, No Action – Open Meeting Law review.**

Trustee Kaminski

There's two Open Meeting Laws scheduled, right? The County has two of them scheduled. And we're supposed to take them every other year?

Secretary / Treasurer Zimmerman  
Yep, we're all due this year.

Secretary / Treasurer Zimmerman

I think February 8th is one of the dates. It was in an email. Just a reminder, did everybody get their reports into the Secretary of State?

Vice Chair Hendrickson

Yes, thank you for sharing that Karmin.

Trustee Kaminski

I wrote her an email. I forwarded your email that I got. I asked if something changed because when I talked to you on the phone, you told me that you would combine the two for me. So I did one, based on hers, but I did shout an email off to her, so that on the 15th, just in case. I printed the one I did.

Secretary / Treasurer Zimmerman

We have an annual financial disclosure, but I didn't know that the contribution and expense reports were due if you weren't campaigning.

Chairman Greber

This is why I wanted to push those because it bit me. Suddenly I got this notice that you owe us \$2,000 for not filing. I had to apply for a waiver and ask for forgiveness because I'm new and I don't know what I'm doing. The second year I filed the wrong one! Always ask, they're very responsive and they're very supportive. I don't know if any of you have had to call the Secretary of State, but they are very helpful.

Secretary / Treasurer Zimmerman

Tiffany will you get with Melissa, maybe send an email tomorrow and get the dates that they're hosting the OML and share that with the Board?

Tiffany Grigory  
Yes.

Vice Chair Hendrickson  
Tiffany and I just did it.

Secretary / Treasurer Zimmerman  
Did you do it in 2020?

Vice Chair Hendrickson  
No. So it's every year.

Secretary / Treasurer Zimmerman  
It's every even numbered year following the legislative session, which is this year.

Chairman Greber  
It changes, the nuance changes every time in the interpretation, so I go to every one of them.

**Item #18, For Possible Action – Discussion and deliberation to set the next meeting location, time and date.**

Secretary / Treasurer Zimmerman  
February 20th is our next third Thursday.

Chairman Greber  
No conflict here. February 20th, 6pm as normal?

Secretary / Treasurer Zimmerman  
I'll move to set the next regular meeting date on February 20, 2020 at 6pm, here in the chambers.

Vice Chair Hendrickson  
I'll second.

Chairman Greber  
I have the motion and a second, call for the vote.

Motion passes 4-0.

**Item #19, GENERAL PUBLIC COMMENT (second)**

None.

**Item #20, ANNOUNCEMENTS (second)**

Vice Chair Hendrickson  
Just that I will be calling in to the meeting tomorrow.

Chairman Greber  
I believe, since we were able to accomplish the early termination, that we can cancel tomorrow's special meeting. I believe that is suitable.

Secretary / Treasurer Zimmerman  
In my mind, it was always a contingency meeting if we didn't have Renown's notice. Tom, do you see a reason to meet tomorrow?

Tom Vallas  
No, I think you're good.

Chairman Greber  
Okay, tomorrow's meeting will be cancelled.

Chairman Greber  
As far as action items, we're going to be creating the RFP for the Victoria units. We're going to get to the bottom of that and there was another bid, was there not? Anything else we needed to do?

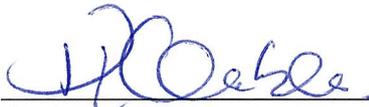
Secretary / Treasurer Zimmerman  
The Ambulance Barn, because that came in over \$50,000.

Chairman Greber  
That was my agenda item, we were going to actually decide, so we can't decide anything. No further announcements for me.  
Thank you all.

**Item #21, ADJOURN**

Meeting adjourned 7:39 pm

Approved this 20<sup>th</sup> day of February 2020.



Chairman Greber