

**PAHRUMP EVENTS ADVISORY BOARD
BOB RUUD CENTER, ROOM B
MONDAY – 3:00 P.M.**

January 19, 2015

MINUTES

MISSION STATEMENT: The mission of the Pahrump Events Advisory Board is to define, educate and assist community events that promote Tourism, Economic Development and create culture, arts and recreational opportunities in the Town of Pahrump.

1. Call to Order and Pledge of Allegiance.

The meeting was called to order at 3:00pm.

2. Roll Call.

Dina Williamson-Erdag, Chair, Stacy Smith, Vice Chair, Paula Elefante, Karl Goldstein, Marsha Goldstein, John Pawlock, Salli Kerr. Jana Guest was an excused absence. There was not a Commissioner Liaison present.

3. Discussion and Possible Decision: Regarding Moving the Order of or Deleting an Agenda Item(s). (For Possible Action)

No Action taken.

4. Public Comment: Action may not be taken on matters considered during this period until specifically included on an agenda as an action item – NRS241.020(2)©(3). (Non-Action Item)

None

5. Announcements (Non-Action Item)

It was announced that Nye County would be hosting an Open Meeting Law (OML) and Ethics training session on Thursday, January 22, 2015 from 1:30-4:00pm to be held at the Pahrump BOCC Chambers. All PEAB members are encouraged to attend even if they have had previous OML training.

6. Discussion and Possible Action: Per By-Laws Section V, Paragraph A: Officers of the PEAB shall be elected in January of each year. Said Officers shall be the Chairman, Vice-Chairman, and Secretary. (For Possible Action)

The floor was opened for any self-nominations for an Officers position, Dina Williamson-Erdag stated she would be glad to step down from the Chairman position and be considered for the Secretary position. Salli Kerr stated she would like to be considered for the Chairman position.

Marsha Goldstein moved and Carl Goldstein seconded that Salli Kerr be elected as the Chairman, motion passed 7-0.

Stacy Smith nominated John Pawlock for the Vice Chairman position. John accepted the nomination. Stacy Smith moved and Carl Goldstein seconded that John Pawlock be elected as Vice Chairman. The motion passed 7-0.

Carl Goldstein moved and Paula Elephante seconded that Dina Williamson-Erdag be elected as Secretary. The motion passed 7-0.

- 7. Discussion and Possible Action:** Per By-Laws Section III, Paragraphs F, G, & H, regarding attendance at meetings of PEAB. Review of all members' attendance during 2014 and possible action to comply with By-Laws. (For Possible Action)

Carl Goldstein moved and John Pawlock seconded that no action be taken on this item at this time. The motion passed 7-0.

- 8. Discussion and Possible Action:** Per By-Laws Section III, Paragraph A: The number of active board members shall be not less than five (05) or more than seven (07) with two (02) alternates. Discussion to determine if the current membership roster needs to have a designated alternate. (For Possible Action)

Salli Kerr moved and John Pawlock seconded that one member of the PEAB be designated an alternate to comply with our By-Laws. Marsha Goldstein stated that since we had a member absent from this meeting she would prefer to have this item tabled to the next meeting. Salli and John withdrew their motion and second.

Paula Elephante moved and Carl Goldstein seconded that this item be included on the February PEAB meeting agenda. The motion passed 7-0.

- 9. Discussion and Possible Action:** Review of "Post-Grant Evaluations" submitted since the last PEAB meeting. The evaluation form must be completed and submitted along with the request for reimbursement with-in 30 days of the end of the event. Failure to complete/submit the grant evaluation form will result in denial of the reimbursement and will automatically disqualify the grant recipient from all future grant requests. After review and approval of the evaluation form the PEAB will submit the request for reimbursement to the Town Office for payment. (For Possible Action)

Two Post Grant Evaluations had been received. 1) PVHS Motivational Speaker, and 2) Pahrump Valley Rotary Club Teacher Mini Grants. Both Evaluations were reviewed and discussed and found to be in compliance with the requirements for payment of approved grant funds. Paula Elephante moved and John Pawlock seconded that the PVHS Motivational Speaker be approved for payment of grant funds. Motion passed 7-0. Salli Kerr moved and Paula Elaphante seconded that the Pahrump Valley Rotary Club Teacher Mini Grants be approved for payment of grant funds. Motion passed 5-2.

Both grantees will be eligible for future grants.

- 10. Discussion and Possible Action:** Regarding drafting guidelines and procedures that would fulfill Town and County requirements for holding/planning events within the Town of Pahrump. This would be a one-stop type planning guide to help fast-track the process for event coordinators and sponsors. (For Possible Action)

Paula Elephante moved and Carl Goldstein seconded that a work-group be formed to prepare a draft of an “Event Planning Guide” to be brought back to the PEAB by April 20, 2015 for review and discussion. Motion passed 6-0.

This work-group will consist of the following PEAB members: Salli Kerr, Paula Elephante, and John Pawlock.

11. Discussion and Possible Decision: Consent agenda items.

- A. Approval of minutes for July 21, 2014 PEAB meeting.
- B. Approval of minutes for September 15, 2014 meeting.
- C. Approval of minutes for October 20, 2014 meeting.
- D. Approval of minutes for November 17, 2014 meeting.

Paula Elephante moved and John Pawlock seconded that these consent agenda items be moved to the February meeting. Motion passed 6-0.

12. Future Meetings/Workshops: Date, Time and Location (Non-Action Item)

Next PEAB meetings to be:

February 16, 2015 @ 3:00pm to be held at the Bob Ruud Center, Room B.

March 16, 2015 @ 3:00pm to be held at the Bob Ruud Center, Room B.

April 20, 2015 @ 3:00pm to be held at the Bob Ruud Center, Room B.

13. Public Comment: Action may not be taken on matters considered during this period until specifically included on an agenda as an action item – NRS241.020(2)(c)(3). (Non-Action Item)

None

14. Board Member’s Comments (Non-Action Item)

None

15. Adjournment

The meeting was adjourned at 4:30pm.

A quorum of Town Board members may be present at any Advisory Board meeting but they will not take any formal action.

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Any member of the public, who wishes to speak during public comment or on an agenda item, at the appropriate time, will be limited to three (3) minutes.

Any member of the public who is disabled and requires accommodations or assistance at this meeting is requested to notify the Pahrump Town Office in writing, or call 775-7275017 prior to the meeting. Assisted listening devices are available at Town Board meetings upon request.

This notice and agenda has been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations: PAHRUMP TOWN OFFICE, COMMUNITY CENTER, TOWN ANNEX, COUNTY COMPLEX, and CHAMBER OF COMMERCE.

Approved 2/23/15