

Pursuant to NRS, a meeting of the **Pahrump Veterans Memorial Advisory Committee** was held on March 15, 2018 at 4:00 pm at the Bob Ruud Community Center, Room A, 150 N. Hwy 160, Pahrump, NV 89060.

1. Pledge of Allegiance

- The meeting was called to order by Committee Chair Carl Jones at 4pm and the Pledge was recited.

2. Roll Call

- Present: Carl Jones, Alice Lubbers, Beverly Baker, Ken Hoskin, Ashley Hall, John Koenig.
- Absent: Richard Goldstein (unexcused), Terry Janke (excused), Dina Williamson-Erdag (excused).

3. Approval of the Agenda for March 15, 2018.

- Ashley Hall made the motion to accept the agenda as written, Alice Lubbers seconded, all present approved.

4. GENERAL PUBLIC COMMENT (Three-minute time limit per person.) Action will not be taken on the matters considered during this period until specifically included on an agenda as an action item (first).

- Public Veterans Extravaganza update from public – event went well.

5. For Possible Action – Discussion and Deliberation – approval of minutes of the Pahrump Veterans Memorial Advisory Committee, meeting of February 15, 2018.

- Beverly Baker made motion that the minutes from February 15, 2018 be accepted as written. Ken Hoskin seconded. All present voted in favor, minutes accepted.

6. Announcements (first)

- Beverly Baker announced that the Vietnam Veterans appreciation event will be held March 29th at Valley Electric.
- Alice Lubbers announced that on May 18-19th veterans legal assistance will be available pro bono. Services for wills, general power of attorneys, and other services will be available. Location is the Nye County Veterans Service Office.

7. For Possible Action – Discussion and Deliberation – approval of past actions on out-of-cycle events at the Pahrump Veterans Memorial by the Chairman, Vice Chairman or Activities Coordinator.

- Alice Lubbers explained that there will be a Memorial Day event on May 28th, and two on Memorial Day, one at sunset.

8. Committee Comments (This item limited to announcements or topics/issues proposed for future workshops/agendas)

- Carl handed out guidelines to be discussed on future agenda. Ashley will send the guidelines to all committee members. Beverly Baker explained that there may be a challenge with committees that are ongoing but do not make progress every month. Carl explained that in such a case as that, the report to the PVMAC would reflect no recent activity.

9. For Possible Action – Discussion and Deliberation – certificates of appreciation and plaques to be presented from the PVMAC.

- Ashley Hall will email Dina to ask her to verify the spellings of the recommendations from February.
- Carl would like to recommend that Dina get a certificate of appreciation for serving as secretary for 3 years. Alice made a motion to make a certificate for Dina. Beverly seconded. All present approved.

10. For Possible Action – Discussion and Deliberation – Review subcommittee tasks and goals and deadlines for each as well as procedure for future committee comments requirements.

- Ashley will send updated subcommittee lists to all committee members.
- Alice raised concerns that the new guidelines presented in Item 8 may make serving on subcommittees challenging. Example provided by Alice of projects that are delayed due to external problems may make reporting progress every month a challenge. Carl explained that those challenges can be reported to the committee, and no progress refers only to subcommittees that are not making progress due to subcommittee actions. Ashley Hall will take discussion notes and redraft the subcommittee projects guidelines and send to the committee for discussion at April 19, 2018 meeting.

11. For Possible Action – Discussion and Deliberation – additional committee projects for 2018.

- No additional subcommittees added.

12. For Possible Action – Discussion and Deliberation – Veterans emails from Town Office and procedure for getting those to the committee.

- Beverly made a motion that No action recommended. Ken seconded. All present approved.

13. For Possible Action – Discussion and Deliberation – Memorial Maintenance Monitors checklist form for approval.

- Ashely made motion to approve form as written, Beverly seconded. All present approved.

14. For Possible Action – Discussion and Deliberation – Memorial Pahrump Veterans Memorial Advisory Committee public email and cloud storage.

- John is going to check to see if the committee members can get town emails and report back to the committee.

15. General Public Comment (second).

- Public members mentioned that subcommittee assignments may need to be looked at to see if they can be condensed or removed as 13 is a lot of meetings.
- Need to place on the agenda when the next meeting is as it is currently absent.
- Carl asked secretary to contact Michelle and ask her to advertise for a new committee member in the Newspaper.

16. Announcements (second).

No announcements.

17. ADJOURN

Carl announced that the next meeting is April 19th, 4:00pm. Carl adjourned the meeting at 4:55pm.

Minutes approved at the PVMAC March 15, 2018 meeting.