

**MASTER PLAN AMENDMENT APPLICATION  
PAHRUMP REGIONAL PLANNING DISTRICT**

**AREA BETWEEN DOUBLE LINES FOR STAFF USE ONLY  
FOR SUBMITTAL REQUIREMENTS, PLEASE SEE BELOW AND REVERSE**

APPLICATION TYPE	DATE FILED:	APPLICATION NUMBER: <b>MP-</b>
<input type="checkbox"/> MINOR AMENDMENT	PROCESSED BY:	MEETING DATES: RPC: _____ BOCC: _____
	FEE:	
<input type="checkbox"/> MAJOR AMENDMENT	RECEIPT #:	SECTION, TOWNSHIP, RANGE:
	RELATED CASE FILES:	FINAL ACTION MEMORANDUM ISSUED DATE:

NOTARY AND SIGNATURE REQUIRED ON REVERSE OF THIS FORM (CLEARY PRINT ALL INFORMATION USING INK OR TYPE)

PROPERTY OWNER: \_\_\_\_\_  
 APPLICANT: \_\_\_\_\_

CORRESPONDENCE FOR THIS APPLICATION SHOULD BE ADDRESSED TO:

NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_  
 TELEPHONE: \_\_\_\_\_ FAX/CELL: \_\_\_\_\_

ASSESSOR'S PARCEL NUMBER(S): \_\_\_\_\_  
 PROPERTY ADDRESS AND LEGAL DESCRIPTION: \_\_\_\_\_  
 NEAREST MAJOR CROSS STREET(S): \_\_\_\_\_  
 CURRENT ZONING: \_\_\_\_\_  
 CURRENT MASTER PLAN LAND USE CATEGORY: \_\_\_\_\_  
 PROPOSED MASTER PLAN LAND USE CATEGORY: \_\_\_\_\_

**➔➔ MASTER PLAN AMENDMENT APPLICATIONS WILL NOT BE ACCEPTED OVER THE FRONT COUNTER ←←**

**SUBMITTAL REQUIREMENTS:** All submittals shall be legible, printed in ink or typed and suitable for reproduction. All required information must be provided at the time of submittal. No incomplete applications shall be accepted.

- To file a Master Plan Amendment Application, assemble the required documents and schedule an appointment by calling the Nye County Planning Department at (775) 751-4249. **APPLICATIONS WILL NOT BE ACCEPTED WITHOUT AN APPOINTMENT.** Only completed applications shall be accepted for filing.
- The following criteria shall be used to determine if an application qualifies as a **Major** amendment:
  - Any change from a nonresidential land use to a residential land use on twenty (20) or more gross acres;
  - Any change from one category of residential to another category of residential where increased densities or intensities are proposed on fifty (50) or more gross acres; or
  - Any change from a residential land use category to a nonresidential land use category on ten (10) or more gross acres.
- The following criteria shall be used to determine if an application qualifies as a **Minor** amendment:
  - Any change not qualifying as a Major amendment;
  - Any change from one category of residential to another category of residential that would reduce densities or intensities.
- A Major Amendment may be submitted at any time; however the Nye County Commission shall consider major amendments to the Master Plan no more than four (4) times per year. In order to be included within one of the amendment cycles, the application must be submitted (by appointment only) to the Nye County Planning Department on or before the last working day of December, March, June or September (no later than 4:00 p.m.).
- A Minor Amendment application may be submitted at any time and will be scheduled for public hearing based on the application submittal date.
- All Master Plan Amendment Applications shall be scheduled for public hearings before the Pahrump Regional Planning Commission for recommendation and the Nye County Commission for final action.

**DOCUMENTS REQUIRED FOR SUBMITTING MASTER PLAN AMENDMENT APPLICATIONS**

APPLICATION TYPE	Application	Owner Affidavit and Notary	Justification Letter	Traffic Impact Report	School Impact Report	Park Impact Report	Fire and Sheriff Facilities Report	Application Fees
Major Amendment	1	1 <sup>1</sup>	1 <sup>2</sup>	10 <sup>3</sup>	10 <sup>3</sup>	10 <sup>3</sup>	10 <sup>3</sup>	\$750.00
Minor Amendment	1	1 <sup>1</sup>	1 <sup>2</sup>	-	-	-	-	\$750.00

- <sup>1</sup> If needed signing authority must be provided, corporate declaration of authority (or equivalent), power of attorney, or signature documentation is required if the applicant and/or property owner is a corporation, partnership or limited liability corporation or provides signature in a representative capacity.
- <sup>2</sup> Justification letters must explain and describe the purpose and reasoning for the application, providing a brief description of the components of the proposed project, description of community needs, etc.
- <sup>3</sup> All reports and maps required pursuant to Nye County Code 17.04.930 must be prepared by a qualified engineer, architect or planner and drawn using standard scales; and must depict all surrounding properties within 300 feet for the subject property indicating ownerships, land uses and current Master Plan land use categories.

<p align="center"><b>SURVEYOR / ENGINEER INFORMATION</b></p> <p>NAME: _____ LICENSE NO: _____</p> <p>ADDRESS: _____</p> <p>CITY: _____ STATE: _____ ZIP CODE: _____</p> <p>TELEPHONE: _____ FAX/CELL: _____</p>	<p align="center"><b>SEND ALL CORRESPONDENCE TO:</b></p> <p align="center"><b>Nye County Planning Department</b>                  250 N. Hwy 160, Suite 1                  Pahrump, NV 89060                  Phone: (775) 751-4249 Fax: (775) 751-4324</p> <p align="center"><b>Website: <a href="http://www.nyecounty.net">http://www.nyecounty.net</a></b></p>
<p>(I, We), the undersigned swear and say that (I am, We are) the owner(s) of record on the tax rolls of the property involved in this application, or (am, are) otherwise qualified to initiate this application under Nye County Code; that the information on the plans and drawings attached hereto, and all of the statements and answers contained herein are in all respects true and correct to the best of (my, our) knowledge and belief, and the undersigned understands that this application must be complete and accurate before a hearing can be conducted. (I, We) also authorize the Nye County Planning Department and its designee, to enter the premises of the property subject to this application for the purposes of gathering information for the purpose of advising the public of the proposed application. (I, We) also acknowledge that (I, we) have read and understand the information contained on pages 1 and 2 of this application form.</p> <p>Property Owner (Signature): _____ Property Owner (Print): _____</p>	
<p><b>NOTARY</b></p>	
<p>State of _____</p> <p>County of _____</p> <p>This instrument was signed and sworn before me on _____ by _____</p> <p align="center">Date <span style="margin-left: 150px;">Name of person</span></p> <p align="right">_____ Signature of Notarial Officer</p>	