

TONOPAH TOWN BOARD
July 14, 2021
MEETING AGENDA
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049
6:00 p.m.

Don Kaminski, Chairman
Jerry Elliston, Vice-Chairman
Marc Grigory, Clerk

Duane Downing, Member
Zachary Newell, Member

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

NOTE: All times are approximate except for bid openings, public hearings, and any other items agendaized at a specific time. Action and deliberation as defined in N.R.S. §241.015(2), may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

PUBLIC COMMENT: During the Board Meeting, comments by the general public may be taken at the beginning of the meeting and again before the adjournment of the meeting. Public comments will be for all matters, both on and off the agenda, and be limited to three minutes per person. The Board reserves the right to reduce the time allowed for public comment. The Board may prohibit comment on individual agenda items, if the content of the comment is a topic that is not relevant to, or within the authority of the Board, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comments on that item at the Board meeting.

POSTING LOCATIONS: Pursuant to NRS 241.020, the agenda has been posted at the following locations: Tonopah Town Office, 140 S. Main St, Tonopah, NV; Tonopah Post Office, 201 S. Main St, Tonopah, NV; Tonopah Public Library, 167 Central St, Tonopah, NV; Tonopah Convention Center, 301 Brougner Ave, Tonopah, NV; Nye County Courthouse, 101 Radar Rd, Tonopah, NV; Nevada Public Notice Website notice.nv.gov; Tonopah Town Website tonopahnevada.com.

CONTACT: Pursuant to NRS 241.020, persons interested in obtaining an agenda and/or supporting documentation may contact the Deputy Town Clerk at (775) 482-6336 or in person at 140 South Main Street, Tonopah, NV 89049. Agendas and/or supporting documentation are also available on www.tonopahnevada.com.

ITEM # **SUBJECT**

NOTICE OF TIMED AGENDA ITEMS

6:15 p.m. Recess to the Tonopah Library Board of Trustees (Agenda Attached)

Pledge of Allegiance

1. Public Comment Three minute time limit per person for matters both on and off the agenda. No action will be taken by the Board.
2. For Possible Action Approval of the Agenda for the Tonopah Town Board Meeting held this day, July 14, 2021.
3. Town Board Member's, Department Manager's, Nye County Commissioner's and Tonopah Main Street Comments This item is limited to announcements and/or topics/issues proposed for future meetings / workshops.

4. For Possible Action Discussion, deliberation, and possible action authorize new signors on the Nevada State Bank checking accounts for the Town of Tonopah and Tonopah Public Utilities. (Petitioner: Administrative Supervisor Rebecca Braska)
5. For Possible Action Discussion, deliberation, and possible decision to appoint Chief Financial Officer, Town of Tonopah FY 2021-2022. (Petitioner: Administrative Supervisor Rebecca Braska)
6. For Possible Action Discussion, deliberation, and possible action to approve FY 2021-2022 Five Year Capital Improvement Plan for the Town of Tonopah/Tonopah Public Utilities. (Petitioner: Administrative Supervisor Rebecca Braska)
7. For Possible Action Discussion, deliberation, and possible decision to approve FY 2020-2021 Town of Tonopah Indebtedness Report and FY 2021-2022 Debt Management Policy. (Petitioner: Administrative Supervisor Rebecca Braska)
8. For Possible Action Discussion, deliberation, and possible action to approve the purchase of a steel roof for the Tonopah Historic Mining Park blacksmithing area for a cost on to exceed \$9,000. (Petitioner: Tourism and Events Coordinator Kat Galli)
9. For Possible Action Discussion, deliberation, and possible action to authorize the following new job description and related duties; Tourism Supervisor (Petitioner: Utility Manager Joe Westerlund)
10. For Possible Action Discussion, deliberation, and possible action to approve updates and amendments to all Town and Tonopah Public Utilities job descriptions. (Petitioner: Utility Manager Joe Westerlund)
11. For Possible Action Discussion, deliberation, and possible action on Department Budget Reports.
12. For Possible Action Discussion, deliberation, and possible action on Department Staff Reports:
 - a) Town Administration
 - b) Town Maintenance
 - c) Fire Department
 - d) Pool
 - e) Parks
 - f) Fairgrounds
 - g) Joe Friel Sports Complex
 - h) Tonopah Historic Mining Park
 - i) Convention Center
 - j) Tourism/Events, Room Tax
 - k) Capital Projects
 - l) Tonopah Public Utilities – Water Fund: Administration, Operations, Distribution, Transmissions, Wells
 - m) Tonopah Public Utilities – Sewer Fund: Administration, Operations, Treatment Plant

13. Correspondence Review and discussion; no action will be taken.
14. For Possible Action Approval of vouchers for payment.
15. Public Comment Three minute time limit per person for matters both on and off the agenda.
No action will be taken by the Board.
16. For Possible Action Adjourn.

TONOPAH LIBRARY DISTRICT BOARD OF TRUSTEES

July 14, 2021

MEETING AGENDA

Tonopah Convention Center

301 Brougner Avenue, Tonopah, NV 89049

6:15 p.m.

Duane Downing, Chairman
Don Kaminski, Vice-Chairman
Marc Grigory, Clerk

Jerry Elliston, Trustee
Zachary Newell, Trustee

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

NOTE: All times are approximate except for bid openings, public hearings, and any other items agendaized at a specific time. Action and deliberation as defined in N.R.S. §241.015(2), may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

PUBLIC COMMENT: During the Board Meeting, comments by the general public may be taken at the beginning of the meeting and again before the adjournment of the meeting. Public comments will be for all matters, both on and off the agenda, and be limited to three minutes per person. The Board reserves the right to reduce the time allowed for public comment. The Board may prohibit comment on individual agenda items, if the content of the comment is a topic that is not relevant to, or within the authority of the Board, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comments on that item at the Board meeting.

POSTING LOCATIONS: Pursuant to NRS 241.020, the agenda has been posted at the following locations: Tonopah Town Office, 140 S. Main St, Tonopah, NV; Tonopah Post Office, 201 S. Main St, Tonopah, NV; Tonopah Public Library, 167 Central St, Tonopah, NV; Tonopah Convention Center, 301 Brougner Ave, Tonopah, NV; Nye County Courthouse, 101 Radar Rd, Tonopah, NV; Nevada Public Notice Website notice.nv.gov; Tonopah Town Website tonopahnevada.com.

CONTACT: Pursuant to NRS 241.020, persons interested in obtaining an agenda and/or supporting documentation may contact the Deputy Town Clerk at (775) 482-6336 or in person at 140 South Main Street, Tonopah, NV 89049. Agendas and/or supporting documentation are also available on www.tonopahnevada.com.

ITEM

SUBJECT

1. Public Comment Three minute time limit per person for matters both on and off the agenda. No action will be taken by the Board.
2. For Possible Action Approval of the Agenda for the Tonopah Library District Board of Trustees Meeting held this day, July 14, 2021.
3. Library Board Member's and Manager's Comments This item is limited to announcements and/or topics/issues proposed for future meetings / workshops.

4. For Possible Action Discussion, deliberation, and possible action to appoint Chief Financial Officer, Tonopah Library District FY 2021-2022.
(Petitioner: Administrative Supervisor Rebecca Braska)
5. For Possible Action Discussion, deliberation, and possible action to approve FY 2021-2022 Five Year Capital Improvement Plan for the Tonopah Library District.
(Petitioner: Administrative Supervisor Rebecca Braska)
6. For Possible Action Discussion, deliberation, and possible decision to approve FY 2020-2021 Tonopah Library District Indebtedness Report and FY 2021-2022 Debt Management Policy.
(Petitioner: Administrative Supervisor Rebecca Braska)
7. For Possible Action Discussion, deliberation and possible action on the Library Department Budget Report.
8. For Possible Action Discussion, deliberation and possible action on the Library Staff Report:
 - a. Library
 - b. Historic Library
9. Correspondence Review and discussion; no action will be taken.
10. For Possible Action Approval of vouchers for payment.
11. Public Comment Three minute time limit per person for matters both on and off the agenda.
No action will be taken by the Board.
12. For Possible Action Adjourn.

**TONOPAH TOWN BOARD
WORKSHOP AGENDA
July 14, 2021
Tonopah Convention Center
301 Brougner Avenue, Tonopah, NV 89049
5:00 p.m.**

Don Kaminski, Chairman
Jerry Elliston, Vice-Chairman
Marc Grigory, Clerk

Duane Downing, Member
Zachary Newell, Member

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

NOTE: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action and deliberation as defined in N.R.S. §241.015(2), may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

PUBLIC COMMENT: During the Board Meeting, comments by the general public may be taken at the beginning of the meeting and again before the adjournment of the meeting. Public comments will be for all matters, both on and off the agenda, and be limited to three minutes per person. The Board reserves the right to reduce the time allowed for public comment. The Board may prohibit comment on individual agenda items, if the content of the comment is a topic that is not relevant to, or within the authority of the Board, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comments on that item at the Board meeting.

POSTING LOCATIONS: Pursuant to NRS 241.020, the agenda has been posted at the following locations: Tonopah Town Office, 140 S. Main St, Tonopah, NV; Tonopah Post Office, 201 S. Main St, Tonopah, NV; Tonopah Public Library, 167 Central St, Tonopah, NV; Tonopah Convention Center, 301 Brougner Ave, Tonopah, NV; Nye County Courthouse, 101 Radar Rd, Tonopah, NV; Nevada Public Notice Website notice.nv.gov; Tonopah Town Website tonopahnevada.com.

CONTACT: Pursuant to NRS 241.020, persons interested in obtaining an agenda and/or supporting documentation may contact the Deputy Town Clerk at (775) 482-6336 or in person at 140 South Main Street, Tonopah, NV 89049. Agendas and/or supporting documentation are also available on www.tonopahnevada.com.

ITEM # **SUBJECT**

NOTICE OF TIMED AGENDA ITEMS

Pledge of Allegiance

1. PUBLIC COMMENT Three minute time limit per person for matters both on and off the agenda. No action will be taken by the Board.

2. DISCUSSION Discuss the Town of Tonopah and Tonopah Public Utilities path forward after the resignation of the current Administrative Manager and discuss updating and adding new positions and job descriptions.
3. PUBLIC COMMENT Three minute time limit per person for matters both on and off the agenda. No action will be taken by the Board.
4. FOR POSSIBLE ACTION Adjourn