

**Nevada Association of County Human Services Administrators**

**Minutes**

**January 10, 2019**

**Members:**

**Karen Beckerbauer, Douglas County**

**Niki Linn, Humboldt County (phone)**

**Shayla Holmes, Lyon County**

**Karyn Smith, Nye County**

**Guests:**

**Mike Pawlak, Clark County (phone)**

**Nicole Thomas, Douglas Guardian (phone)**

**Debbie Lee, CAHS (phone)**

**Dylan Freeman, Lincoln Guardian (phone)**

**Jodi Qualls, Douglas County**

**Vinson Guthreau, NACO**

**Item 1: Call to Order**

**The meeting was called to order at 10:04am by Karen Beckerbauer.**

**Item 2: Introductions**

**Karen Beckerbauer asked those attending the meeting to introduce themselves and introductions were made.**

**Item 3: Public Comment**

**Karen Beckerbauer inquired as to whether there was any public comment. There was none.**

**Item 4: Verification of the Posting of the Agenda**

**Karyn Smith verified the agenda had been posted according to NRS.**

**Item 5: Review and Adoption of Agenda**

**Karen Beckerbauer called for a motion to adopt the agenda as submitted. Karyn Smith made a motion to adopt the agenda as submitted. Shayla Holmes seconded the motion, and it was passed unanimously.**

**Item 6: State of Nevada Aging and Disabilities Services Update**

Dena stated that they are anxiously awaiting State of State address, 1/23-1/24 budget hearings. This week there was a meeting with the Public Guardians to discuss the opportunity to work with the Public Guardian with the VOCA funds. We wanted to get a dialogue open to see how we can make it work. Homa just sent a spreadsheet to everyone to see if how/if they can benefit from those funds and find ways to help enhance services. They were appreciative of the participation and feedback. The VOCA grant is a one year grant that just opened up.

**Item 7: State Updates Not Previously Provided**

Karen Beckerbauer stated that Homa is sending out emails to update us.

**Item 8: Regional Behavioral Health Efforts**

Karen stated that she has not heard from Jessica on attending today. They just appointed the new Southern Region Representative. Shayla Holmes mentioned that Valerie Cauhape is the Rural Representative and is taking over the counties that Joelle previously was. Jessica is the Northern Region Representative. Karen asked if anyone has anything on the Regional Behavioral Health Efforts. She stated that each of the Boards are working on bill draft requests to move forward on early parts of the legislature and that's been the primary focus.

Mike Pawlak mentioned that the Southern Nevada Behavioral Health Group published their Annual Report and that has summaries and data of issues in Southern Nevada. If anyone doesn't have a copy, he can have Ariana send out a copy to everyone.

**Item 9: Review and adoption of revised Bylaws**

Karen stated that we will need to table this item for next month's meeting to review Shannon's revision to the By-Laws

**Item 10: Update on using Google Docs for meeting agendas and minutes**

Karen Beckerbauer asked if anyone had a chance to look into the Google Docs for future meetings. Shayla Holmes stated how it works is whoever is responsible for the minutes would upload them and share to everyone which will help stream line the process and is very simple. Karen stated that we could do a demo for a future meeting so everyone knows how to use it. We will add it to the next meeting agenda to continue to look into it.

**Item 11: Updates on monthly Maximizing County Medicaid Workshops**

Karen Beckerbauer stated that she sent an email out to Sarah Lamb saying we want to continue the conversation to let us know what the next steps will be. The next steps are large as they propose how to present a request for a Medicaid State Plan Amendment that changes the language targeting case management or creates a separate Medicaid billing service provider. Those are going to be huge tasks to accomplish so we will see which one is more reasonable to achieve. Karen will talk to Sarah and get back to the group on what she says.

**Item 12: Recommendations to NACO for Human Services Director to serve as a representative on the Board for the Fund for Accident Care to Indigent Persons**

Mike Pawlak stated that he served on the Board for a year and a half and he is willing to continue serving. He said there's not a lot that goes on in this group however annually there is an opportunity to review requests from our State and Counties to get them more funding out of that Indigent Accident Account. Mike is happy to continue on, however if there is anyone else who wants to step up, he'd be happy to help them transition. Karen stated that we will table this for next month's meeting.

**Item 13: Discuss contracting with a transcription service or person for meeting minutes**

Karen Beckerbauer stated that Shannon Ernst looked into a couple things and has not yet been able to find anything yet. Karen stated that Dragon Capability is used in Douglas County for minutes. Nicole Thomas stated that Dragon does have a mobile app that can take minutes during the meeting that she uses it during large meetings that she has to take notes on. It is about \$15/month. Karen stated that there's a similar technology their BOCC uses for their meetings as well. We will continue to look into this to help relieve Karyn Smith of the task.

**Item 14: Update on IRS Filing/Reinstatement**

We will have to table for next month as Mary Jane is not present today

**Item 15: Treasurer's Report**

Tabled for next month

**Item 16: Setting of Annual dues**

Karen stated that we have to approve the Bylaws first, so we will table this for next month

**Item 17: Approval of Minutes**

Karen stated that there were a couple corrections. Under "Guests" it stated just "Salle," which is Salle Gonzales who represents the Douglas County PG office. We will get these approved for next month.

**Item 18: NACO Staff Update on Items Not Agendized**

Vinson Guthreau stated that NACO is proposing and asking for a representative to the IAF Board. Mike Pawlak currently is on the Board and expressed interest to continue. The next NACO Board Meeting is January 25, 2019.

**Item 19: Comments, Updates, Reports NACHSA Members Not Agendized**

There are none.

**Item 20: Scheduling of Next Meeting**

Karen Beckerbauer stated that this item will be tabled for next month; however we will pick a date according to our current schedule which will be on Thursday, February 14 at 10am. Karen asked if that works out for everyone, although she is not going to be there. Karyn will follow up with everyone to make sure that date works. We are doing the meeting at NACO still until we can figure out a rotating schedule.

**Item 21: Future Agenda Items**

Karen stated that we will be including this whole agenda on next month's meeting since we don't have a quorum. We will include in our discussion of the Bylaws that we appoint some of our existing Associate Members. We just haven't done that per the Bylaws yet.

**Item 22: Public Comment**

Mike Pawlak asked if they're still having the Indigent Policy Discussion workshop after this meeting. Karyn Smith stated that since there are quite a few others that aren't here, they should table that for next month's meeting. Karen will reach out to Tim so they can coordinate on things.

**Adjournment**

There being no further business to come before the committee, Karen Beckerbauer adjourned the meeting at 10:25am.

APPROVED: \_\_\_\_\_



Tim Burch, Chair  
Nevada Association of County Human Services  
Administrators



Karen Beckerbauer, Vice-Chair  
Nevada Association of County Human Services  
Administrators