

AUTHORIZATION AGREEMENT FOR AUTOMATIC DEPOSITS

**NYE COUNTY HUMAN RESOURCES
PO BOX 3400 Tonopah, NV 89049
2101 E. Calvada Pahrump, NV 89048
(775) 751-6301 / Fax (775) 751-6309**

Employee Name: _____
Social Security #: _____ Work Phone #: _____ Home Phone #: _____
Mailing Address: _____
Department: _____ Position: _____

Please tell us how you would like your check / paystub to be delivered by filling in the appropriate sections below.

- ___ Please mail my check to my home address.
- ___ Please email my direct deposit paystub to email address: _____

AUTHORIZATION AGREEMENT FOR AUTOMATIC DEPOSITS

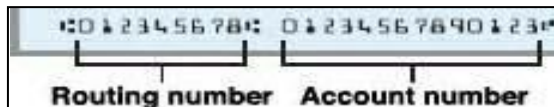
I hereby authorize Nye County Human Resources to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my account indicated below and the depositor financial institution named below.

- I am a new direct deposit customer
- I am making a change to my existing direct deposit:
 - Adding additional account
 - Dropping account
 - Change deposit amount
- Please cancel my direct deposit entirely, effective: _____

Account #1:

- Checking
- Savings

Bank name: _____ Branch: _____ Phone #: _____
Branch address: _____
Routing #: _____ Account #: _____
Amount Per Pay Day: \$ _____



Account #2:

- Checking
- Savings

Bank name: _____ Branch: _____ Phone #: _____
Branch address: _____
Routing #: _____ Account #: _____
Amount Per Pay Day: \$ _____

Please attach a voided check / print out from your bank to this form. This form will not be processed unless all information is complete.

This authority is to remain in full force and effect until Nye County Human Resources has received written notification from me of its termination in such time as to afford Nye County Human Resources a reasonable opportunity to act on it.

Signed: _____

Date: _____